

**National School Lunch and Breakfast Programs**  
**Civil Rights On-site Review**  
*Due October 31 of each school year for each serving site*

<b>School Food Authority (District Name)</b>	<b>Agreement Number</b>
1. Is a USDA/FNS <i>And Justice for All</i> poster displayed in a prominent place in each SFA food serving/dining area?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
2. Is the correct nondiscrimination statement included on all public notification materials?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
3. Has the SFA sent out a public release to community and grassroots organizations at the beginning of the school year?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
4. Are foreign language translations available when a significant number of persons speaking only a foreign language is in the population?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
5. a. Are procedures established to receive complaints alleging discrimination?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
b. Have there been any written or verbal complaints alleging discrimination?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
c. If Yes, have these complaints been reported to the State Agency or USDA?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
6. Do admission procedures used restrict enrollment by minority persons?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
7. Are incorrectly denied free and reduced-price applications disproportionately composed of minority applications?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
8. Are persons with disabilities provided program benefits as prescribed by regulations, as appropriate?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

Complete the chart below from information collected on the free and reduced-price meal applications. If this information is not supplied, a school official may fill in the data based on their best knowledge and personal observation.

Racial/Ethnic Category	SFA Enrollment	Number Free/Reduced-Price	Number Denied
American Indian or Alaska Native			
Asian			
Black or African American			
Hispanic or Latino			
Native Hawaiian or Other Pacific Islander			
White			
Total			

<b>Signature</b>	<b>Date of Review</b>
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**Maintain at School Food Authority – Do Not Mail to State Agency**      Revised 03/05



Prepared by the Office of Public Instruction - PO Box 202501, Helena, MT 59620-2501